

Checkout Procedures

Checkout is at **11:00am** on departure day

1. Adjust thermostats (there are 3) to 62 degrees (F) in winter or 78 degrees (F) in summer. Be sure to turn off the heat pump completely if it was used. Thermostats are in the Primary Bedroom, the Great Room, and the bedroom on the backside of the house
2. Make sure all stove and gas grill burners are turned off and cover the gas grill
3. Place all used dishes and silverware in the dishwasher. There are dishwashing tablets under the kitchen sink. Place 1 tablet in the dishwasher soap dispenser and start the cycle. Pots, pans, and knives from the knife block are to be handwashed, dried, and put away
4. Remove any food items you purchased from fridge/freezer and cabinets
5. Trash from the kitchen and bathrooms must be removed, tied, and placed in the trash bins outside. Kitchen trash bags are located under the kitchen sink. Place a new trash bag in the kitchen trash can inside. Do the same for the bathroom trash cans. Replacement bags are under the sinks in the bathrooms. **DO NOT place any trash outside of the cabin on the ground or leave loose trash in cans.** This attracts unwanted wildlife and causes trash to be spread throughout the woods. Failure to comply will result in an additional charge
6. All furniture must be returned to its original location
7. Remove all towels, pillowcases and sheets from any bathroom/bedroom that were used during your stay. room: dirty towels and bedding in the 2 laundry bins in the laundry room; 1 is for towels and the other is for bedding. Leave mattress protectors, pillows and quilts intact on beds
8. Double check all drawers, closets, laundry and bathrooms for clothing and personal items
9. Turn off all lights and faucets
10. Lock all doors and windows
11. Ensure parking area is clean of all trash and debris from vehicles
12. If you use the outdoor fire pit area, please make sure any fires are completely extinguished before you leave and move seating back to its original location
13. If you depart before 11:00am, it would be helpful if you text us to let us know. This will allow the housekeeper to begin the turnover process sooner
14. If personal items are left behind, we will do our best to get them returned to you

We hope you've enjoyed your stay and will consider our cabin for your future visits. We warmly wish you safe travels on your journey!!!

EMA Backwoods Adventures, LLC